



**BENICIA HUMAN SERVICES BOARD
HUMAN SERVICES BOARD MEETING AGENDA**

**Benicia City Hall, 250 East L Street
Council Chambers
June 13, 2022
6:00 PM**

Accessing The Meeting

How to Participate in the Meeting:

- 1) Attend in person at Council Chambers located at the address above

Opportunity For Public Comments:

- 1) The public may submit public comments to Christina Holguin by email at cholguin@ci.benicia.ca.us. Any comment submitted should indicate to which item of the agenda the comment relates.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Reference To The Fundamental Rights Of The Public

A plaque stating the Fundamental Rights of each member of the public is posted at the entrance to the Commission Room per Section 4.04.030 of City of Benicia Ordinance No. 05-6 (Open Government Ordinance)

5. Adoption Of Agenda

6. Approval Of Minutes

6.A - Approval Of Minutes for March 14, 2022

Review and approve minutes for the March 14, 2022, meeting.

[3.14.22 Draft Minutes](#)

7. Opportunity For Public Comment

8. Information Items

8.A - Review of Monthly Donations and Donor Recognition:

The City of Benicia and the Human Services Board is appreciative of Human Services Fund donations received in water bills as noted in the attached spreadsheet and two city employees who make monthly contributions. The total of the March donations was \$1,416.00 and the total of the April donations was \$983.00. The total of the donations in May is not yet available.

[Summary of Donations Spreadsheet](#)

8.B - FY 21-22 Grantee Yearly Site Visit Review Spring 2022:

As part of the grant agreement, an annual review is conducted by members of the Human Services Board. The review is held in-person at each site location. In the event there is no site for services, an offsite or online meeting is held. Board Members conducted the annual site review this spring and they are attached.

[June FY 21-22 Benicia Community Action Council Yearly Site Review](#)

[June FY 21-22 Carquinez Village Yearly Site Review](#)

[June FY 21-22 Families in Transition Yearly Site Review](#)

[June FY 21-22 Kyle Hyland Yearly Site Review](#)

[June FY 21-22 Soroptimist Yearly Site Review](#)

[June FY 21-22 Special Friends Yearly Site Review](#)

8.C - FY 21-22 Grantee Semi-Annual Reports for December 2021

The attached Grantee reports were approved at the December 2021 HSB meeting pending specific changes directed by the Board. The revised reports were sent via email to the Board Members, were paid accordingly, and can be found below as part of the public record.

[Dec 1 FY21-22 Carquinez Village - Revised](#)

[Dec 1 FY21-22 Carquinez Village](#)

[Dec 1 FY21-22 Community Action Council - Revised](#)

[Dec 1 FY21-22 Community Action Council](#)

[Dec 1 FY21-22 Families in Transition - Revised](#)

[Dec 1 FY21-22 Families in Transition](#)

[Dec 1 FY21-22 Kyle Hyland Foundation](#)

[Dec 1 FY21-22 Soroptimist International - Revised 3](#)

[Dec 1 FY21-22 Soroptimist International of Benicia - Revised](#)

[Dec 1 FY21-22 Soroptimist International of Benicia](#)

[Dec 1 FY21-22 Special Friends - Revised](#)

[Dec 1 FY21-22 Special Friends](#)

9. Action Items

9.A - FY 21-22 Approval Of Grantee Semi-Annual Reports For June 2022

[June FY 21-22 Approval of Grantee Semi-Annual Reports Staff Report](#)

[June FY 21-22 Community Action Council Semi-Annual Report](#)

[June FY 21-22 Carquinez Village Semi-Annual Report](#)

[June FY 21-22 Families in Transition Semi-Annual Report](#)

[June FY 21-22 Kyle Hyland Foundation Semi-Annual Report](#)

[June FY 21-22 Soroptimist International Semi-Annual Report](#)

[June FY 21-22 Special Friends Semi-Annual Report](#)

10. Board Member Comments

11. Adjournment

12. Next Meeting

September 12, 2022 at 6 p.m.

Public Participation

The Benicia City Council and its Boards and Commissions welcome public participation.

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. The City Council allows speakers to speak on non-agendized matters under public comment, and on agendized items at the time the agenda item is addressed at the meeting. Comments are limited to no more than five minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the City Council.

Should you have material you wish to enter into the record, please submit it to the City Manager.

Disabled Access or Special Needs

In compliance with the Americans with Disabilities Act (ADA) and to accommodate any special needs, if you need special assistance to participate in this meeting, please contact Kim Imboden, the ADA Coordinator, at (707) 746-4200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

Meeting Procedures

All items listed on this agenda are for Council discussion and/or action. In accordance with the Brown Act, each item is listed and includes, where appropriate, further description of the item and/or a recommended action. The posting of a recommended action does not limit, or necessarily indicate, what action may be taken by the City Council.

Pursuant to Government Code Section 65009, if you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. You may also be limited by the ninety (90) day statute of limitations in which to challenge in court certain administrative decisions and orders (Code of Civil Procedure 1094.6) to file and serve a petition for administrative writ of mandate challenging any final City decisions regarding planning or zoning.

The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedures Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure Section 1094.6.

Public Records

The agenda packet for this meeting is available at the City Manager's Office and the Benicia Public Library during regular working hours. To the extent feasible, the packet is also available on the City's web page at www.ci.benicia.ca.us under the heading "Agendas and Minutes." Public records related to an open session agenda item that are distributed after the agenda packet is prepared are available before the meeting at the

City Manager's Office located at 250 East L Street, Benicia, or at the meeting held in the Council Chambers. If you wish to submit written information on an agenda item, please submit to the City Clerk as soon as possible so that it may be distributed to the City Council. A complete proceeding of each meeting is also recorded and available through the City Clerk's Office.

Contact Your Council Members

If you would like to contact the Mayor or a Council Member, please call the number listed below to leave a voicemail message.

Mayor Young: 707-746-4213

Vice Mayor Campbell: 707-746-4213

Council Member Strawbridge: 707-746-4213

Council Member Largaespada: 707-746-4213

Council Member Macenski: 707-746-4213